



**MARINE FACILITY OPERATING LICENSE  
APPLICATION FORM**

**MAIL APPLICATION BY OCTOBER 1, 2010 TO:  
Development & Environmental Regulation Division  
One N. University Drive, Suite 201-A  
Plantation, Florida 33324**

**SECTION I: Application Checklist**

The Broward County Manatee Protection Plan (MPP) has been accepted by the Florida Fish & Wildlife Conservation Commission. In order to document and track the number of boat slips in the county, an annual Marine Facility Operating License is now required for all facilities with five (5) or more slips (as defined in the MPP) and an annual per slip manatee conservation fee is required for each slip. Please provide the information listed below. If you have questions regarding the application form or requested information, please contact Ryan Goldman in the Wetlands & Aquatic Resources Section at (954) 519-1266 or by email at [manatee@broward.org](mailto:manatee@broward.org). This application is only required for the implementation of the licensing program. Annual fee reminders will be sent to each regulated and licensed facility for following years.

**Fiscal Year 2011 Fees: \$21.63/existing slip  
Fees subject to increase each Fiscal Year (Oct-Sept)**

**Basic information necessary to be included with all applications:**

- Proof of ownership or sufficient legal interest in the project property;
- A location / street map with the project site identified;
- Site plan drawing showing all docks with dimensions and identifying, by number, all wet slips, dry slips and trailer parking spaces (use the attachments as examples); and,**
- Appropriate annual manatee conservation fee.

**SECTION II- Facility Information**

Parcel ID # (can be found at [www.bcpa.net](http://www.bcpa.net)): \_\_\_\_\_

Facility name: \_\_\_\_\_

Street address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone No: \_\_\_\_\_ Fax number: \_\_\_\_\_

Contact name & Title: \_\_\_\_\_

Email address: \_\_\_\_\_

List all current Army Corp of Engineers, Florida Department of Environmental Protection or South Florida Water Management District Environmental Resource Permits, and/or Broward County Licenses for the site:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SECTION III- Contact Information**

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**For Operator of Facility:**

Name: \_\_\_\_\_  
Title and Company: \_\_\_\_\_  
Street address: \_\_\_\_\_ City, Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

**For Owner of Land – if different than above:**

Name: \_\_\_\_\_  
Title and Company: \_\_\_\_\_  
Street address: \_\_\_\_\_ City, Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

**SECTION IV: Facility Specific Information**

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A. Provide a site plan drawing or aerial photograph of the facility showing all docks with dimensions and identifying, by number, all wet slips, dry slips and trailer parking spaces. Aerial photos are available at the Broward County Property Appraiser website at [www.bcpa.net](http://www.bcpa.net) or on Google Earth at [earth.google.com](http://earth.google.com).

B. **Provide the number of slips at the facility.** For the purposes of this license, a slip shall be defined as “a space designed for the mooring or storage of a single watercraft, which includes wet or dry slips, anchorage, beached or blocked, hoist, seawall, floating platforms, davits, boat lifts, or the number of parking spaces at boat ramps” (MPP). For the purposes of the MPP, transitory slips are measured as 1 slip per thirty (30) linear feet of dockage. *\*Fees based on total number of wet slips, dry slips, and trailer parking spaces. Launch/retrieval and transitory slips are not counted in total.*

# of existing wet slips*: _____	# of vessels currently at the site: _____
# of existing dry slips*: _____	# of launch/retrieval slips: _____
# of trailer parking spaces*: _____	# of boat ramps: _____
# of transitory slips: _____	

C. **Type of launching/retrieval system(s):** \_\_\_\_\_

D. **Services provided by the facility:** (check all that apply)

\_\_\_ in water slips \_\_\_ dry slips \_\_\_ fueling \_\_\_ repairs \_\_\_ painting \_\_\_ boat ramp  
\_\_\_ sewage pump outs \_\_\_ fresh water \_\_\_ boat sales \_\_\_ slip rentals  
Other (describe) \_\_\_\_\_

E. **Are liveboards allowed at the facility?** A liveboard vessel is defined as a vessel docked at the facility that is inhabited by a person or persons for any five consecutive days or a total of 10 days within a 30 day period.  
Yes \_\_\_\_\_ No \_\_\_\_\_

F. **Provide the following information relating to manatee protection:**

Number of Manatee awareness/information signs at the facility: \_\_\_\_\_

Are Manatee awareness brochures currently provided to facility users: Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, how are the brochures distributed? \_\_\_\_\_

Does the facility have a Florida Fish and Wildlife Conservation Commission (FWC)-approved marina educational program? Yes \_\_\_\_\_ No \_\_\_\_\_

**SECTION V- Certifications and Signatures**

**Part 1: Owner/ Applicant Certification**

By signing below I, \_\_\_\_\_, certify the following:  
(Printed Name of Owner or Applicant & Corporate Title)

- a) I understand this is an application and not a license.
- b) I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief, such information is true, complete and accurate.
- c) I further certify that I possess the authority to submit this application.
- d) Should the information I provide not be adequate for review, I understand that the Department is not obligated to issue a comprehensive request for additional information.
- e) Further, I hereby acknowledge the obligation and responsibility for obtaining all of the required federal, state and local permits for operation of this facility.
- f) If a license is issued, I agree, or I agree on behalf of the applicant, to maintain the facility in compliance with the license conditions.
- g) I hereby certify that I will comply with all general and specific conditions of this license and with the Broward County Natural Resource Protection Code (Chapter 27, Ord.2007-34, as amended).
- h) **I understand that knowingly making any false statement or representation in this application is a violation of Section 373.430, F.S. , 18 U.S.C. Section 1001 and Broward County Chapter 27, Sec.27-27(a) (3).**

\_\_\_\_\_  
Signature of Owner/Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Typed / Printed Name of Owner/Applicant

\_\_\_\_\_  
Corporate Title (if applicable)

Notarization: STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ by \_\_\_\_\_, who is personally known to me, or who has produced \_\_\_\_\_ as identification.

My commission expires:

\_\_\_\_\_  
Name  
Notary Public, State of Florida  
Commission Number: \_\_\_\_\_

**Part 2: Access to Property**

By signing below I, \_\_\_\_\_, certify that:  
(Printed Name of Owner)

I either own the property described in this application or I have legal authority to allow access to the property, and I consent to any site visit on the property by agents or personnel, with proper identification, from the Broward County Environmental Protection and Growth Management Department necessary for the review and inspection of the marine facility specified in this application for the implementation of the Manatee Protection Plan. I agree to provide entry to and authorize these agents or personnel to enter the property as many times as may be necessary to make such review and inspection.

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Corporate Title (if applicable)

*Please enclose the pay stub below with your payment and application. Mail by October 1, 2010 to:*

**Development & Environmental Regulation Division  
One N. University Drive, Suite 201-A  
Plantation, Florida 33324**

*Please make checks payable to the Broward County Board of County Commissioners.*

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**MARINE FACILITY OPERATING LICENSE  
Annual Manatee Conservation Fee:**

Facility Name: \_\_\_\_\_ Parcel ID# \_\_\_\_\_

Address: \_\_\_\_\_

Number of wet slips: \_\_\_\_\_

Number of dry slips: \_\_\_\_\_

Number of trailer spaces: \_\_\_\_\_

Total slips: \_\_\_\_\_ x FY11 annual fee of \$21.63 = \$ \_\_\_\_\_

Fee amount enclosed: \_\_\_\_\_ Check no: \_\_\_\_\_

Rev. 02/2011

[www.broward.org/regulation](http://www.broward.org/regulation)

*For internal use only: 0210-033-5220-2938*